



# Maryland Stormwater Participation Event Credit Instructions for Event Leaders

On behalf of everyone at the Baltimore City Department of Public Works, **THANK YOU** for registering a Stormwater Participation Event. In addition to helping to create a cleaner community, you are also helping the City reduce the polluted stormwater that flows into our storm drains, streams, and harbor.

Please find attached your approved certificate which lists the name of your event, the date, and duration. The certificate is the document that your volunteers will need in order to track their hours toward a stormwater credit. Please review to make sure that the information is correct.

## As Event Leader, here is what we need you to do:

1. Print a copy of the certificate – it can be in black and white – and sign as Event Leader. **THIS IS IMPORTANT!** Unsigned certificates will not count toward the hours needed.
2. Make copies of the signed certificate and give each volunteer a certificate.

## Here is some information that you can share with your volunteers:

1. Property owners who pay a stormwater fee can receive **\$10 credit** on their stormwater fee for **every 8 volunteer hours** (a minimum of 8 hours is needed to get a credit; the maximum credit in a 12-month period is \$30). The certificate that you receive is your documentation of participation.
2. Many stormwater participation events are less than 8 hours; if so, then you will need to participate in more than one registered event in order to reach your 8 hours. However, members of the same household can combine their hours (for example, a husband and wife who volunteer for a 4 hour community clean-up will each receive a certificate).
3. Credits are not automatic – you must complete a one-page application and include copies of your certificate(s) as proof of participation. Applications can be found at [www.cleanwaterbaltimore.org](http://www.cleanwaterbaltimore.org).
4. If you reach your maximum credit limit, or don't pay a stormwater fee, you can still earn certificates and then donate these to another person, like an elderly neighborhood, who can apply for the credits.
5. Certificates do not expire; however, once approved, the Stormwater participation credits are good for only one year.

**Questions?** Information about the stormwater fee and credit program, along with applications for credit, can be found on the "Stormwater" tab at [www.cleanwaterbaltimore.org](http://www.cleanwaterbaltimore.org).

You can also call 410-396-5398 and speak with a Customer Service representative.

**Again, thank you for being a part of the solution!**

